

NICO MALAN



HOËRSKOOL

TEL.: 042 295-1130
E-pos / E-mail: nicomalan@gmail.com

HIGH SCHOOL

DU PLESSISSTRAAT / STREET
HUMANSDORP 6300

REQUEST FOR TENDER

SUPPLY, INSTALLATION AND COMMISSIONING OF A SYNTHETIC HOCKEY ASTRO TURF FACILITY

Full Turnkey Basis

Tender Reference: NMASTRO-001

Date Issued: 25/09/2026

Closing Date and Time for Submission: 02/10/2026 at 12:00

Issued by: Nico Malan Astro Committee

This document is confidential and is issued for the sole purpose of obtaining tender quotations for the above project. It may not be reproduced or distributed to third parties without the written consent of Nico Malan High School, except to the extent Bidders need to share it with their own suppliers and subcontractors to prepare a tender.

Mr J Botha

Principal

Nico Malan High School

Date: 25/09/2026

1. Invitation to Tender

Nico Malan High School, a public school as defined in the South African Schools Act 84 of 1996 (“SASA”), acting through its duly constituted School Governing Body (“the SGB” / “the School”), hereby invites suitably qualified and experienced service providers (“Bidders” / “the Contractor”) to submit competitive tenders for the supply, installation and commissioning of a new synthetic hockey astro turf facility at the School's premises, on a full turnkey basis, as further described in this document.

This procurement is conducted by the SGB in the exercise of its functions under Sections 20 and 21 of SASA, in accordance with the SGB's adopted supply chain management / procurement policy, and with due regard to any applicable circular or supply chain management prescript issued by the Eastern Cape Department of Education (“ECDoE”) for procurement by public school governing bodies.

Bidders must quote on the complete scope of work described in Section 3 (Scope of Work) as a single, fully responsible turnkey contractor. Partial or component-only tenders will not be considered. Section 6 (Local Supplier and Sponsorship Provision) sets out how the School may later substitute individual items, but it does not invite partial tenders.

1.1 The Committee

The SGB has delegated the administration of this tender process — including issuing this document, responding to Bidder queries, arranging any further site inspections, and evaluating tenders against Section 9 (Evaluation Criteria) — to a dedicated project committee (“the Committee”), comprising a delegated Chairperson, the Principal, a Finance representative, a Marketing representative, a Maintenance/Facilities representative, Sports leaders, and Parent representatives. The Chairperson has been separately appointed to lead the Committee for this project. The Committee's evaluation and recommendation remain subject to ratification by the full SGB in accordance with Section 10.11.

Issued by: Nico Malan Astro Committee

Committee chairperson: Conrad Dreyer

Contact person for queries: Hanko Smit

Telephone: 078 249 0825

Email: hsmit@nicomalan.co.za

2. Background

Nico Malan High School is undertaking a project to construct a new hockey astro turf facility on its premises to support the School's hockey programme and broader school-sports development. Nico Malan High School is seeking a single, reputable contractor to deliver the project on a turnkey basis, from site preparation through to final commissioning and handover.

As the underlying land and existing school buildings are state property, the SGB confirms that approval for these capital works from the Eastern Cape Department of Education has already been obtained.

This approval was provided by the ECDoE in writing, and no separate reference number was issued. The Department confirmed that the project is to be driven and funded by the School, in accordance with the SGB's regulations and policies.

Where this project is funded in whole or in part by donor or sponsor contributions (see Section 6 – Local Supplier and Sponsorship Provision), the Committee/SGB will comply with ECDoE's applicable circular on donor-funded completed projects (currently ECDoE Circular 14 of 2025, "Donor Funded Completed Projects Declaration Letter"), including submitting any required declaration to the Department on completion. Bidders must provide the completion certificates, as-built information and other documentation reasonably needed to support this declaration.

2.1 Motivation

Nico Malan High School runs an active hockey programme for both boys and girls. Hockey currently shares two grass fields with the School's cricket programme. A dedicated astro turf facility removes this scheduling constraint, allowing the hockey programme to run for a longer season and support greater player development across all age groups in both the boys' and girls' programmes.

Beyond the School's own programme, it will allow Nico Malan High School to invite more schools to compete on a regular basis, and to host multi-code sports festivals encompassing rugby, netball and hockey, with each code played on its own dedicated field/court rather than sharing the new turf. The project is accordingly seen by the School and the Committee as serving a broader community need for sports development in the area, not only the School's own hockey programme.

3. Scope of Work – Full Turnkey Basis

The Contractor shall be responsible, as a single point of accountability, for the complete delivery of the project, including but not limited to:

1. Site establishment, health and safety compliance, and site security for the duration of the work.
2. Design development and shop drawings based on the approved plans and engineering reports, including any civil, structural and drainage detailing required. Suggestions or additions that Bidders believe would improve the design, performance or long-term value of the facility are welcome, and should be clearly identified and separately priced in the tender response.
3. Earthworks, sub-base and base layer construction (including compaction, levels and falls in accordance with the approved plans and engineering reports).
4. Drainage system supply and installation (perimeter and/or sub-surface drainage) in accordance with the approved engineering design.
5. Supply and professional installation of an FIH Innovation Category dry (non-irrigated, non-sand-infilled) synthetic hockey turf system, including shock pad (see Section 5 – Technical Guidance for Bidders). No irrigation system is required for this primary system, and none should be priced into the turnkey scope, unless separately quoted as an optional future-upgrade add-on. Bidders may optionally also submit a separately priced alternative for a standard sand-based system for comparison.
6. Line-marking for hockey, to full FIH specification.
7. Perimeter fencing / ball-stop netting, as required for the site.
8. Floodlighting (supply, installation and electrical connection) to FIH Class II non-televised standard, priced as a separate optional item that the School may accept or exclude at award. Whether or not floodlighting is accepted, the Contractor must allow in the main turnkey price for pole positions and underground ducting, so that floodlights can be installed later without disturbing the finished pitch.

9. Player and spectator amenities associated with the pitch (e.g. gates, benches/dugouts, signage) as shown on the approved plans.
10. Any associated electrical, stormwater or civil works required to tie the new facility into existing school infrastructure.
11. Testing and commissioning, including any independent pitch certification/testing the Bidder recommends or the School requires.
12. Supply of suitable grooming/maintenance equipment (e.g. a drag brush or mat suited to the turf system). If an alternative sand-based system is accepted instead of the primary dry-turf system, an initial quantity of sand infill sufficient for top-ups during the defects liability period must also be supplied.
13. Provision of as-built drawings, warranties, maintenance manuals and a maintenance plan on completion, covering the ongoing brushing and decompaction regime the pitch requires (plus sand top-up, if an alternative sand-based system is accepted instead of the primary dry-turf system).
14. Training of school staff/grounds team on routine pitch maintenance, including use of the grooming equipment supplied.
15. Making good of the surrounding site on completion (rehabilitation of any disturbed areas).

Nico Malan High School reserves the right to adjust this scope prior to award, and to issue addenda to all Bidders should any item be added, removed or clarified during the tender period.

4. Site Information

Site address: 42 Du Plessis Street, Humansdorp, 6300

Site access and working hours: 07:00 – 19:00

A site visit has already been conducted, and the engineering reports and plans prepared for the project are available to Bidders on written request to the contact person in Section 1.1. Bidders are deemed to have satisfied themselves, prior to submission, as to the full nature and extent of the site conditions, access constraints and existing infrastructure. Any further site inspection may be arranged with the contact person in Section 1.1. No claims arising from a Bidder's failure to acquaint itself with site conditions will be entertained after award.

5. Technical Guidance for Bidders

This section must be read together with the approved plans and engineering reports prepared for the project, which take precedence in the event of any conflict. It sets out what the School is looking to achieve technically, as a guide to help Bidders prepare a well-matched proposal, and Bidders' technical expertise is welcomed in how each outcome is best achieved within those plans. Given the Eastern Cape's exposure to drought and water restrictions, Nico Malan High School's primary interest is a dry (non-irrigated), non-sand-infilled synthetic hockey turf system certified under the FIH "Innovation Category" for dry hockey turf. This is an open, multi-manufacturer FIH certification category, so Bidders are welcome to propose any FIH dry-turf certified system and local installer/applicator they work with. As this is a newer and still-evolving certification category, Bidders should check their proposal against the current FIH Hockey Turf & Field Standards (including the Addendum covering dry/non-irrigated turfs) at the time of tender, and identify any requirement in the guidance below that has since been superseded.

Aspect	Guidance for Bidders
Playing area	A full-size hockey pitch: 91.4 m x 55.0 m (100 yd x 60 yd).
Total fenced/run-off area	As shown on the approved plans, with at least the minimum run-off distances required under FIH guidance. Bidders must confirm that the proposal fits within this footprint.
Turf system type (primary interest)	A dry (non-irrigated), non-sand-infilled synthetic turf system holding current FIH “Innovation Category” dry-turf certification. Bidders must state the specific certified product and manufacturer proposed and provide evidence of its current FIH dry-turf certification.
Alternative tender (optional)	Bidders may also submit a separately priced alternative for a standard sand-based (sand-dressed) system, clearly marked as an alternate. This is optional, and Bidders who propose only the primary dry-turf system will not be disadvantaged.
Infill	None for the primary system; a dry-turf system in this category uses no granular (sand) infill. Where a sand-based alternative is priced, the usual infill provisions apply to that alternate only.
Irrigation system	Not required for the primary system, as the purpose of the dry-turf system is to avoid irrigation. No irrigation system (tank, pump room, pop-up sprinklers) may be included in the primary price. Where the proposed product benefits from occasional light watering, or where provision for a future irrigation retrofit is recommended, this must be priced as a separate optional add-on.
Shock pad	Dry-turf systems are typically installed over a shock pad beneath the carpet. Bidders must state the shock pad product proposed and confirm that it meets FIH requirements or EN 15330-4.
Sub-base / base construction	Hockey requires a true, flat and even base, with tighter tolerances than most other sports codes. Bidders must confirm that the base construction complies with the approved engineering reports and state the surface-regularity/level tolerance to be achieved.
Drainage	A free-draining sub-base with perimeter and/or sub-surface drainage is required to handle rainfall and prevent waterlogging. Bidders must confirm that the proposal complies with the drainage design in the approved engineering reports.
Fencing / ball-stop	Galvanised and powder-coated welded-mesh perimeter fencing, at least 3 m high at the ends of the pitch and rising to at least 5 m behind the goals, with side fencing at least 1.2 m high (3 m preferred where cross-field play or neighbouring areas require it). The fencing must include a timber or composite kickboard at least 200 mm high at the base, and pedestrian and maintenance-vehicle access gates. Heights shown on the approved plans take precedence where they differ.
Floodlighting (optional item)	LED floodlighting designed to the FIH guide for non-televised hockey, Class II (club-level training and competition), with a maintained average horizontal illuminance of at least 350 lux and dimming or switching to a lower training level. Bidders must provide a lighting design with calculations prepared by a qualified lighting engineer, showing the pole layout, pole heights, uniformity, glare control and spill-light control toward neighbouring properties.

Aspect	Guidance for Bidders
UV / weathering warranty	Bidders must confirm that the turf carpet has passed accelerated UV/weathering testing or, failing that, provide a minimum eight (8) year warranty against premature failure from UV degradation, in line with the FIH dry-turf standard.
Maintenance regime	A non-infilled dry-turf system does not require sand top-up but does require regular brushing/grooming to keep the pile upright and free of debris, periodic decompaction, moss/weed removal and an annual specialist deep-clean. Bidders must include a maintenance schedule, the recommended grooming equipment and training for the School's grounds staff. Where a sand-based alternative is quoted, its maintenance, including sand top-up, must be described separately.
Warranty (general)	Bidders must set out warranty periods and terms for the turf, shock pad, base construction, drainage, fencing and (if accepted) floodlighting separately.
Certification	Dry-turf systems currently sit under the FIH "Innovation Category", distinct from the standard Multi-Sport/National/Global/Global Elite tiers used for infilled or water-based turf. Fields with Innovation Category turf typically receive FIH Category 3 field certification (Category 1–2 possible in specific cases by FIH derogation). Bidders must confirm the current classification status of the proposed product, whether independent field testing/certification is included in the tender price, and who will conduct it.

6. Local Supplier and Sponsorship Provision – Important Condition

While this tender is issued on a full turnkey basis, Nico Malan High School wishes to retain the ability to introduce local suppliers and sponsors for specific goods or services within the project, where the School can secure sponsorship or preferential local pricing. This section sets out how that provision will operate and is a binding condition of this tender.

6.1 Itemised pricing is mandatory

Bidders must submit their turnkey price as a fully itemised cost breakdown (see Section 8 – Pricing Schedule), broken down at minimum by the work packages listed in Section 3, and further broken down by major materials/goods components (e.g. turf supply, fencing supply, floodlighting equipment, gate and signage supply) versus labour, plant, professional fees and overheads. Lump-sum tenders without this breakdown will be considered non-responsive.

6.2 Right to nominate an alternative local supplier or sponsor

For any specific line item identified in the itemised breakdown, Nico Malan High School reserves the right, at its sole discretion and at any point up to the signing of the contract (or, by agreement, during execution), to:

- nominate an alternative local supplier for the supply of goods or services covered by that line item; or
- substitute a good or service secured through a sponsorship or donation arrangement negotiated by the School,

in place of the Contractor's own quoted supply for that item, subject to Sections 6.3 to 6.5 below.

6.3 Conditions applying to any substitution

1. The substituted goods or services must meet or exceed the specification, quality standard and warranty terms quoted by the Contractor for that item, to the Contractor's reasonable satisfaction.
2. The Contractor remains the single turnkey contractor and retains overall responsibility for integration, installation workmanship, project programme, and the overall performance of the completed facility, regardless of which items are substituted.
3. Where a substitution affects a warranty that would otherwise be provided by the Contractor as a single source (e.g. an integrated turf-and-base system warranty), the Contractor must clearly flag this in its tender response (see 6.4) so the School can weigh the trade-off before deciding whether to substitute that item.
4. Where the School elects to substitute an item, the contract price shall be reduced by the value of that line item as quoted by the Contractor, less any reasonable, substantiated coordination or integration cost the Contractor can demonstrate. Any such adjustment will be agreed and recorded in writing before it takes effect.
5. The Contractor may reasonably decline to accept a proposed substitution only where it can demonstrate that the substituted item does not meet the required specification, cannot be integrated without compromising the facility's performance or warranty, or cannot be delivered within the project programme – with reasons provided in writing.

6.4 What Bidders must state in their tender response

In response to this section, Bidders must clearly indicate, against each major line item in their pricing schedule:

- whether that item is, in the Bidder's professional opinion, suitable for local/sponsor substitution without materially affecting the integrated warranty or performance of the facility; and
- any item(s) the Bidder considers must remain within their own supply chain (e.g. for certification, warranty or safety-critical reasons), with a brief explanation why.

6.5 Sponsor and local-supplier recognition

Where a local supplier or sponsor is introduced by the School, the Contractor shall reasonably accommodate standard sponsor recognition (e.g. signage, naming acknowledgement) as coordinated by the School, at no additional cost, provided this does not affect the work.

Bidders are welcome to proactively suggest, as part of their tender, any packages within the scope that lend themselves well to local sourcing or sponsorship, based on their experience – this will be viewed favourably provided the overall turnkey responsibility and quality are not compromised.

7. Tender Submission Requirements

Bidders must submit the following as part of a complete tender response. Incomplete submissions may be disqualified.

1. Company registration documents (e.g. CIPC registration / company registration certificate).
2. Valid Tax Clearance Certificate / Tax Compliance Status PIN.

3. Proof of registration with the Compensation Fund / COID, or equivalent workers' compensation cover.
4. Proof of valid CIDB registration in a contractor grading and class of works appropriate to the value and nature of the works.
5. Proof of Public Liability Insurance with a minimum cover of R10 million per occurrence.
6. Company profile, including relevant experience in synthetic sports-surface / astro turf construction (minimum of 3 comparable completed projects in the last 3 years).
7. At least 3 contactable references from comparable completed projects, including school or institutional clients where possible.
8. CVs / details of the key project team (project manager, site agent, and specialist turf installation supervisor).
9. Health and Safety file / SHE policy and method statement for the works.
10. A detailed project programme, showing key milestones from award to practical completion.
11. An itemised quotation showing at least the line items and breakdown set out in Section 8.
12. Technical proposal addressing the guidance in Section 5, including any proposed variations.
13. Manufacturer's data sheets, warranty terms, and (where applicable) evidence of turf product certification.
14. Completed response to Section 6 (Local Supplier and Sponsorship Provision).
15. A signed declaration (Section 12) confirming acceptance of these tender conditions.

8. Pricing Schedule

Bidders may submit pricing on their own quotation documents. The schedule below sets out the minimum breakdown required: each quotation must show at least these line items, with goods/materials and labour shown separately and an indication of whether each item is suitable for local substitution. Further sub-items may be added as needed. All prices to be quoted in South African Rand, exclusive and inclusive of VAT, and to remain valid for a minimum of 90 days from the closing date. Line 7 (floodlighting) is optional and must be priced in full but excluded from the TOTAL; any alternates or add-ons (e.g. a sand-based system or irrigation provision) must be priced on a separate schedule.

No.	Work Package / Line Item	Goods / Materials (excl. VAT)	Labour / Install (excl. VAT)	Subtotal (excl. VAT)	Suitable for Local Substitution? (Y/N)
1	Site establishment & H&S				
2	Earthworks, sub-base & base layer				
3	Drainage system				
4	Synthetic turf supply & installation				
5	Line-marking				

No.	Work Package / Line Item	Goods / Materials (excl. VAT)	Labour / Install (excl. VAT)	Subtotal (excl. VAT)	Suitable for Local Substitution? (Y/N)
6	Perimeter fencing / ball-stop netting				
7	Floodlighting (optional – priced separately)				
8	Amenities (gates, benches, signage)				
9	Electrical / civil tie-in works (incl. floodlight ducting & pole positions)				
10	Testing, commissioning & certification				
11	Grooming equipment (& sand infill, if alternate quoted)				
12	As-built documentation, warranties & training				
13	Professional fees / design development				
14	Preliminaries & general / site overheads				
15	Contingency				
	TOTAL (excl. VAT)				
	VAT				
	TOTAL (incl. VAT)				

9. Evaluation Criteria

Tenders will be evaluated by the Committee (see Section 1.1) based on the criteria and weightings below, drawing on their combined financial, operational/maintenance, sporting and parent-community perspective. The Committee reserves the right to seek clarification from any Bidder during evaluation, and neither the Committee nor the School is obliged to accept the lowest or any tender. Only tenders that meet the submission requirements in Section 7 will proceed to scoring. Price will be scored on the main turnkey TOTAL, excluding optional items and alternates; the prices of optional items will be considered separately when deciding whether to accept them. “Local economic contribution” will be scored on the Bidder's committed use of labour, suppliers and subcontractors from Humansdorp and the wider Kouga area.

Criterion	Weighting	Score
Price competitiveness	30%	
Relevant experience & track record (astro/synthetic sports surfaces)	20%	

Criterion	Weighting	Score
Technical proposal & specification compliance	15%	
Quality of itemised breakdown & response to Section 6 (local supplier/sponsorship provision)	10%	
Warranty terms and after-care/maintenance support	10%	
Proposed project programme	5%	
Local economic contribution	5%	
References & quality of past comparable projects	5%	
TOTAL	100%	

10. General Terms and Conditions

10.1 Tender validity

Prices quoted must remain valid for a minimum of 90 days from the closing date of this tender.

10.2 Payment terms

Payments will be made against certified progress or agreed milestones, within 30 days of receipt of a valid tax invoice. A retention of 5% will be withheld from each payment, with half released at practical completion and the balance at the end of the defects liability period. Bidders must propose a milestone payment schedule, and any deposit requested must be justified in the tender response.

10.3 Project timeline

Required completion date: practical completion by no later than Friday, 12 March 2027. This date is firm, and Bidders' programmes must show practical completion on or before it.

Bidders must state their proposed programme duration from date of award to practical completion and highlight any lead-time or weather-related risks relevant to the work.

10.4 Defects liability and warranty

The Contractor shall provide a defects liability period of twelve (12) months from practical completion, during which any defects arising from workmanship shall be rectified at the Contractor's cost. This defects liability period is separate from, and in addition to, the longer product/material warranties (e.g. turf, shock pad, UV/weathering) detailed in the technical proposal and Section 5, which run for their own, typically much longer, warranty terms.

10.5 Penalties for delay

Should the Contractor fail to achieve practical completion by the required completion date in Section 10.3 (as adjusted by any extension of time granted by the School in writing), the Contractor shall be liable for a penalty of 0.1% of the contract price (excl. VAT) for each calendar day of delay, up to a maximum of 10% of the contract price. The School may deduct any penalties due from amounts payable to the Contractor. No penalty shall apply to delays caused by the School, its nominated local suppliers or sponsors (see Section 6), abnormal weather, or other events beyond the Contractor's reasonable control, provided the Contractor notifies the School in writing within seven (7) days of becoming aware of the delay.

10.6 Insurance

The Contractor shall maintain contractors' all-risk insurance for the full contract value and public liability insurance of not less than R10 million per occurrence for the duration of the works and shall provide proof of cover before commencing on site.

10.7 Health, safety and site conduct

The Contractor shall comply with all applicable occupational health and safety legislation, and with Nico Malan High School's site rules regarding access, conduct around learners, and working hours, particularly during school terms.

10.8 Confidentiality

This tender document and any information exchanged during the tender process is confidential and may not be disclosed to third parties without the written consent of the School.

10.9 Right to accept or reject

Nico Malan High School reserves the right to accept or reject any tender in whole or in part, to negotiate with any Bidder, to request clarifications, and to cancel this tender process at any time without liability, at its sole discretion.

10.10 Conflicts of interest

Bidders must declare any relationship (direct or indirect) with School staff, governing body members, or the Committee that could constitute a conflict of interest.

10.11 Governing Body authority and ratification

This tender is issued by the SGB acting within its powers under SASA and the SGB's adopted supply chain management policy, through the Committee described in Section 1.1 to which administration of this process has been delegated. The SGB and the Eastern Cape Department of Education have already approved the project and its funding structure (see Section 2). Once tenders have closed, the Committee will evaluate the submissions received and forward its recommendation to the SGB, and the final award is subject to ratification by resolution of the full SGB. No contract shall be binding on the School until such ratification has been obtained and confirmed in writing to the successful Bidder. The SGB further reserves the right to appoint a firm of attorneys to draft and finalise the formal contract with the successful Bidder, incorporating the conditions of this tender.

10.12 Performance guarantee

The successful Bidder shall, before commencing on site, provide a performance guarantee issued by a registered South African bank or insurer for 10% of the contract price (excl. VAT), valid until practical completion.

10.13 Governing law and disputes

This tender and any resulting contract are governed by the laws of the Republic of South Africa. Any dispute shall first be referred to negotiation between senior representatives of the parties, then to mediation, and, if not resolved within 30 days, to arbitration, with the detailed procedure to be set out in the formal contract.

11. Submission Instructions and Deadline

Closing date and time: 02/10/2026 at 12:00

Submission method: Email

Submission address: hsmi@nicomalan.co.za / skoolhoof@nicomalan.co.za

Format required: PDF Document

Late submissions: Will not be accepted

Queries during tender period: Hanco Smit, 078 249 0825 / hsmi@nicomalan.co.za (in writing, by no later than 29/09/2026 at 12:00)

Any addenda or clarifications issued during the tender period will be circulated in writing to all Bidders who have registered an interest by the query cut-off date. Bidders register an interest by emailing the contact person in Section 1.1 with their company name and contact details. The tender period is shorter than usual because the site visit, approved plans and engineering reports were completed and made available before this tender was issued. No extension of the closing date will be granted, except by written addendum issued to all Bidders.

12. Declaration by Bidder

I/We, the undersigned, confirm that I/we have read and understood this tender document in full, including the Local Supplier and Sponsorship Provision (Section 6), and that our tender submission is made on this basis. We further confirm that the information provided is true and correct, and that we have declared any conflict of interest as required by Section 10.10.

Company name:

Authorised signatory (name):

Designation:

Signature:

Date:

For office use – Nico Malan High School

Received by:

Date and time received:

Tender register number:

SGB resolution ratifying award (date):

SGB minute / resolution reference: